

BRIDPORT AREA MULTI ACADEMY TRUST

Role description for Trustees

Overall purpose

Trustees are responsible for the strategic direction, broad policy framework and oversight of the Trust and all its academies. They take decisions that are in the best interests the MAT as a whole and are not representative of any one of the constituent academies. The Trustees are also Directors of the Academy which is a company limited by guarantee and registered as such at Companies House.

Main duties and responsibilities

1. To ensure that the activities of the Trust fulfil the objectives as described in the Articles of Association and the Memorandum of Understanding
2. To ensure compliance with the Trust's duties under company and charity law
3. To ensure the academies are compliant with all statutory obligations (eg curriculum, SEND, safeguarding)
4. To safeguard the assets of the Trust
5. To ensure the solvency of the trust and to abide by the agreements made with the Dept for Education and Educational Funding Agency including the Master Funding agreement and the Supplemental Funding Agreement and as defined in the current issue of the Academies Financial Handbook
6. To determine the overall strategic direction and development of the Trust through good governance and clear strategic planning
7. To approve the Trust's strategic plan
8. To challenge and support the Trust's Executive Principal, senior staff and academy leaders to achieve the outcomes of the strategic plan
9. To oversee the performance of the Trust and its academies and direct change where performance falls short of expectation
10. To agree policies across the academies within the Trust
11. To ensure that risks are mitigated where possible and otherwise effectively managed
12. To review the Trust Board's terms of reference on a regular basis and to recommend any changes to the Board of Members
13. To approve the terms of reference of the Board's committees
14. To approve the terms of reference of the Local Governing Bodies for the academies
15. To, approve the Trust's annual budget and monitor progress through the receipt of regular reports and to commission auditors
16. To approve the annual budget for each academy and monitor expenditure against the budgets
17. To approve the annual and other statutory reports to Members and the EFA*
18. To agree and review from time to time the scheme of delegation to the academies
19. To review the effectiveness and skill set of the Board and recommend appropriate changes to the Board of Members
20. To appoint and if deemed necessary to remove the Executive principal

Expected time commitment – 6 Board meetings per year plus committees

*Trustees appointed by the Diocese are required to provide prescribed reports to the Salisbury Diocesan Board of Education.